

MONNOW BALLET SCHOOL

APPLICATION TO JOIN A CLASS

Please contact Miss Salmon first to ensure your preferred class has availability. Then return the form below together with the £10 fee for a two week trial. For children's ballet classes uniform must be purchased after this two week trial if parents wish to continue with classes. A comfortable top with shorts/leggings and bare feet are suitable for the trial.

Name of child/student: _____ D.O.B: _____

Name of parent(s): _____

Address: _____

Telephone: _____ Mobile: _____

Email address: _____

Time and day of preferred class: _____

Please tick

- My child is fit and healthy enough to take ballet class.
- I enclose details of any medical conditions e.g. diabetes.
- I enclose a trial payment of £10 for a 2 week trial.
- I understand correct uniform must be worn after the trial.
- In the event of a medical emergency I give permission for staff or available parent to administer first aid as deemed necessary.
- I agree to give 4 weeks' notice for stopping a class.

Child Protection Policy

Physical contact is sometimes necessary to ensure correct technique but this is kept to a minimum and the child's permission is always sought first, if deemed appropriate. Photos will only be taken and used for publicity with prior permission from parents. Videos on watching days will only be allowed if all parents agree.

- I have read and agree with the schools' Child Protection policy.
- I have read Monnow Ballet's terms and conditions on the next page.

Signed _____

Date _____

MONNOW BALLET SCHOOL

TERMS & CONDITIONS

Being a small ballet school has many advantages but does mean the following terms and conditions need to be kept to in order to preserve the business. Many thanks for your co-operation.

Payment of Fees:

Fees are due the first week of each term. Fees can be paid in cash, by cheque to *Monnow Ballet School*, given in class or posted, or sent electronically - please see your invoice for details. Even if your child is absent fees are still due the first week of term.

Fees paid after the first week of term are subject to a £5 late payment fee.

In the event of a child being absent for two sequential weeks and fees not being paid, Miss Salmon reserves the right to give that place to another child.

Cancelled Classes:

In the event of classes being cancelled by Miss Salmon, she will offer alternative dates or refund the class.

Refunds are only given if alternative dates have not been offered; if you have been offered an alternative date and cannot attend refunds are not given.

Term Dates and Class Times:

Miss Salmon reserves the right to change term dates and class times.

Notice Needed to Stop a Class:

Four weeks' notice must be given to stop a class.

Any unpaid classes during this time must still be paid for by the first week of term or is subject to a £5 late payment fee.

If term has started and notice has not been given, the full term's fees are due.